

~~CONFIDENTIAL~~

DEC 19 1955

MEMORANDUM FOR: Director of Personnel

SUBJECT: "Promotion Policy"

- REFERENCES:
- (a) Memorandum, 4 October 1955, Chief, I&R to Director of Personnel, subject: "Request for Promotion - [REDACTED]" 25X1A9a
 - (b) Memorandum, 19 October 1955, Director of Personnel to Chief, I&R, same subject.
 - (c) [REDACTED] 28 November 1955.

25X1A

25X1A

1. The guidance which you furnished to Chief, I&R by reference (b) with regard to Agency promotion policy under certain circumstances was recently made available to DDP personnel by the publication of reference (c).

2. You will recall that paragraph 4. of reference (b) stated that Agency policy with regard to promotion in instances of separation to obtain training or schooling at the individual's expense has not been formally established.

3. It has been recommended that Agency policy be established in this regard, and we would appreciate your taking the necessary steps to this end.

25X1A9a

Notation on Routing Sheet:

For action re para 3 in coordination with PAD, PED, and OTR. Suspense Date 31 Jan 1956

[REDACTED]
Special Support Assistant
to the
Deputy Director (Support)

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
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